

MSc BIOLOGY 6021/6022**MSc RESEARCH PROGRESS EVALUATION FORM**

FULL NAME: _____ **STUDENT #:** _____ MSc Yr (1 or 2): _____

MEETING (please check one and include the meeting date):

First Year – Fall Meeting Date: _____

First Year – Spring Meeting (BIOL 6021) Date: _____

Second Year – Spring Meeting (BIOL 6022) Date: _____

*First year students meet with their Supervisory Committee at the end of the fall term and the end of the winter term (BIOL 6021). After each meeting, submit this form to the Graduate Program Assistant (GPA). Second year students (BIOL 6022) are advised to also meet twice per year with their committee. **The signed Research Progress Evaluation form, with written feedback, are due to the GPA by Jan. 6 (fall term meeting) and May 3 (winter term meeting)***

Research Proposal/Progress Report: (Supervisory Committee please circle/check one)

Outstanding Very Good Good Acceptable Unacceptable

Written Feedback on Hypotheses, Methods, Results, Analyses, Interpretation (required):

Strengths:

Areas for Development:

Action Plan (e.g., updated proposal, lab training, specific research goals, timelines):

Oral Presentation: (*Supervisory Committee please circle /check one*)

Outstanding Very Good Good Acceptable Unacceptable

Written Feedback on Speaking Style, Organization, Effectiveness of Slides (required):

MSc Milestones

(see also <https://biology.gradstudies.yorku.ca/guidelines/>)

Timeline		Required Program Milestones
Year 1	Term 1	Finalize Supervisory Committee membership & submit signed Supervisory Committee Approval form to the GPA in Sept/Oct. Draft a research proposal & hold your first Supervisory Committee Meeting by December and submit a signed Research Progress & Evaluation form to the GPA. MSc students must take a minimum of 6 credits from Biology Graduate Courses during their degree program (see https://biology.gradstudies.yorku.ca/courses/)
	Term 2	In January, submit a revised research proposal (once approved by your committee) to the GPA, along with a signed Thesis Research Submission (TD1), and (if applicable) ethics/animal/biohazard form (TD4) form & supervisor's notice of approval. The proposal & TD1/TD4 forms are required by FGS.
Year 2	Term 1	Fall term supervisory committee meeting is recommended

	Term 2	Research Progress Report & Evaluation by first week of May – Submit to the GPA
Year 3		Status is now par-time, no funding or TA guaranteed

Overall Rating: (Winter Term P/F Grade to be submitted to the Registrar’s Office)

Pass Fail Incomplete ***Specify Remedial Action below

Remedial Action:

***Incomplete grades for Winter Term Evaluation can be held until July 15

Supervisor Name	Signature
Co-Supervisor (if applicable)	Signature
Committee Member Name	Signature

Graduate Program Director

cc: Graduate Student