

**BIOLOGY 6021/6022  
MSc RESEARCH PROGRESS EVALUATION FORM**

**NAME:** \_\_\_\_\_ **MEETING DATE:** \_\_\_\_\_ **M.Sc. Year 1 or 2 (circle)**

*First year students (BIOL 6021) meet with their Supervisory Committee at the end of the fall term and the end of the winter term. After each meeting, submit this form to the Graduate Program Assistant (GPA) Cristal Del Biondo. In addition, an approved research proposal along with Faculty of Graduate Studies forms TD1 & TD4 must be submitted to the GPA in January. Second year students (BIOL 6022) are advised to also meet twice per year with their committee. **The signed Research Progress Evaluation form, with written feedback, are due to the GPA by Jan 6 (fall term meeting) and May 3 (winter term meeting).***

**Research Proposal/Progress Report: (Supervisory Committee please circle one)**

Outstanding    Very Good    Good    Acceptable    Unacceptable

**Written Feedback on Hypotheses, Methods, Results, Analyses, Interpretation (required):**

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**Oral Presentation: (Supervisory Committee please circle one)**

Outstanding    Very Good    Good    Acceptable    Unacceptable

**Written Feedback on Speaking Style, Organization, Effectiveness of Slides (required):**

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## M.Sc. Milestones

(see also <http://biology.gradstudies.yorku.ca/guidelines/>)

Timeline		Required Program Milestones
<b>Year 1</b>	Term 1	Finalize Supervisory Committee membership & submit signed Supervisory Committee Approval form to GPA (Cristal) in Sept/Oct.
		Draft a research proposal & hold your first Supervisory Committee Meeting by December. Submit a signed Research Progress & Evaluation Form to GPA
		MSc students must take a minimum of 6 credits from Biology Graduate Courses, including one of BIOL5038 1.5, BIOL 5086 1.5, or BIOL 5100 1.5. Neuroscience Graduate Diploma program students may take BIOL 5146 3.0 as their required course.
	Term 2	In January, submit a revised research proposal (once approved by your committee) to GPA, along with a signed Thesis Research Submission (TD1), and (if applicable) ethics/animal/biohazard form (TD4) form & supervisor's notice of approval. Proposal & forms required by FGS.
		Attend >70% of the Graduate Seminar Series; if you have a scheduling conflict contact the course director
		Research Progress Report & Evaluation by first week May– submit form to GPA.
Term 3	Research	
<b>Year 2</b>	Term 1	Research & Remaining Course Work. A fall term supervisory committee meeting is recommended
	Term 2	Present a talk at the Graduate Seminar Series and attend > 70% of seminars
		Research & Writing Thesis
		Research Progress Report & Evaluation by first week May - submit to GPA
Term 3	Thesis submission to supervisory committee, defense	
<b>Year 3</b>		Status is now part-time; no funding or t.a. is guaranteed.

### **Overall Rating: (Winter Term P/F Grade to be submitted to the Registrar's Office)**

Pass      Fail      Incomplete\*\* (specify remedial action, and time-frame)

\*\*Incomplete grades for Winter Term Evaluation can be held until July 15 (ie students may be asked to do remedial report/presentation to address major concerns or unacceptable performance).

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Co-Supervisor  
(if applicable)

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Supervisory Committee

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Supervisory Committee